



June 22nd 2018

Dear Parents,

As you know each year we work with the USA District of the SSPX to better streamline and improve our schools both in academics and administration. This year across the district a new program, called FACTS, has been implemented to assist our schools in the gathering of tuition and organizing financial aid. This company will provide a billing service for the tuition and fees throughout our schools via an online enrollment process for each family. This program will allow each family to easily tailor a payment method and schedule to their needs as well as assisting the Principal of the Academy in overseeing and administering the collection of the tuition. The Principal ultimately will decide questions regarding the tuition and the company will only assist him in this task. **Thus, each family should receive a link and directions via email and they must go online and set up an account with the appropriate payment plan to meet their needs.** The Academy will then enter the appropriate of tuition and fees for each family and the invoice will be emailed to each family showing what they owe according to the plan, which they chose. This is a necessary part of the application process so if you did not receive the necessary link please contact the registrar at 859-485-3800.

For those families who have already paid their tuition and fees in full for the 2018-2019 Academic year, they still must set up an account but they should select a one time payment plan. The Academy will credit their account what they paid in tuition and send them the appropriate invoice or receipt of payment.

Employees with children in the school, even though they have an arrangement regarding tuition with the Principal, must set up an account and a payment method for the fees (the tuition will be credited their account).

Included in the services of this program, is a financial aid service for families who are unable to pay the full price of tuition. This company will assist the Principal in determining the amount of financial aid for each family and to give this assistance to those families most in need. This year the District of the SSPX will provide about \$400,000 in financial aid to families attending our USA SSPX Schools. **Thus, those families who desire financial aid must fill out the appropriate financial aide form on the same site and pay the \$30 financial aide submission fee to qualify for financial aid.**

We are happy to be able to offer this billing service and we hope this program will be of assistance to you as well as assisting the Principal and Academy in this mundane task of collecting and processing tuition. Please remember that this program is only a tool for the Principal and so if unforeseen difficulties arise please contact him to discuss the difficulty.

Thank you so much and God bless,

Fr. Daniel Muscha